SOP1. FLOOR STEAM SCRUBBING

STEP 1. PREPARE Ensure protective clothing is worn as advised and your hands are clean and dry. Carry out safety checks on the equipment as instructed in the user manual. Place all warning/safety signs are correctly positioned around the area to be cleaned. Wearing the disposable gloves, remove any large debris and place in the refuse sack.

STEP 2. SETTING UP Set the machine ready for use as per the user manual supplied. Fill/refill the water bottle to the correct level. Ensure the waste vacuum bucket is empty. Open doors and windows in the area to allow the steam to ventilate.

STEP 3. LETS GET STARTED Fit the detail nylon brush to the short steam lance, Connect the short steam lance to the extension tube ensuring you lock the clip into position. Connect the extension tubes to the hose handle again ensure all locking clips are connected and locked into position. Fit the steam and vacuum hose into the front of the machine ensuring the steam flap clips into place. Turn the steam control knob (if applicable) to your desired setting. Press the red steam trigger under the handle to dispense the steam.

STEP 4. CLEANING Clean around the skirting boards and edges of the room using the steam. Remove the short steam lance from the extension tube being careful as this will be hot!! Fit the floor brush/squeegee insert into the floor brush nozzle; connect the floor brush nozzle to the extension tube ensuring you lock the clip into position. Using steam only, clean no more than 2 square metres at a time, starting from the furthest point of your exit point. Now using the steam and vacuum together, clean over this area to generate a dry and sanitised surface.

STEP 5. COMPLETION Use the correct colour coded cloth or paper towel to wipe away any splashes on the skirting boards. Steam clean all equipment that has been used and tidy away, along with safety/warning signs. Dispose of gloves and refuse sack. Wash and dry hands.

SEE HEALTH & SAFETY ON REVERSE

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Always Think Health & Safety

DO - Read and understand user manual before carrying out any cleaning tasks

DO - Display Safety/Warning signs in the correct places

DO - Lock the steam trigger before changing or connecting accessories

DO - Report any problems or damage to the machine immediately

DO - Maintain the machine in accordance with instruction manual

DO - Use the correct specification of extension lead suitable for the machine

DO - Ensure correct PPE is worn

DO NOT – Use the machine if you are untrained

DO NOT - Use this machine near people, children or animals

DO NOT - Point the steam at other electrical apparatus

DO NOT - Use the machine to clean the machine down

DO NOT - Use on Velvet, satin or leather

DO NOT - Leave this machine unattended whilst connected

DO NOT - Hold or touch the steam outlet. This will be extremely hot.

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